

ADMINISTRATIVE - INTERNAL USE ONLY

14 AUG 1975

MEMORANDUM FOR: DD/A Plans Staff

SUBJECT : SSC/HSC Request

REFERENCE : Memo 75/2289, dtd 11 Aug 75, fm
Review Staff; same subject

1. The following listing of "management reports" is forwarded in response to the referenced request.

2. Program Call
- Operating Plan
 - Program Plan
 - 5 Year Projection
 - Annual Report
 - Annual Personnel Plan
 - Personnel Development Plan
 - Objectives and Action Plans (MBO system)
 - Component Training Report (annual)
 - Course Cost Report
 - Curriculum Plan and Schedule of Courses
 - Language Development Committee Report (annual)
 - Weekly Activities Report
 - Quarterly Training Statistics (student days by component)
 - Course Report

Chief, Plans and Resources/Staff

~~Att.~~

Distribution:

- 0 & 1 - Adse
- 2 - PRS
- 1 - TAP

OTR/PRS [] : pp (14 Aug 75)

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